

**BELDA COLLEGE**  
(Affiliated to Vidyasagar University)  
Reaccredited & Graded 'B' by NAAC

Memo No. BC/ 1852 /17

Date : 21.08.2017

Detailed of Tender Notice**Tender Notice No.: BC/ET/0001/2017-18 DATED : 21.08.2017**

Tenders are invited from eligible Licensed Contractor / Firms having successfully completed similar nature of works with adequate working experience and financial capabilities. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly and they are requested to visit college website [www.beldacollege.org.in](http://www.beldacollege.org.in) time to time.

**Submission of Tenders:** a) Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under. Time will be reckoned as per Server Clock. (b) The financial Bid of the prospective tenders will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

**List of Schemes :**

Sl. No	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Technical & Financial Bid documents and other annexure (Rs.)	Period of Completion	Eligibility of Contractor
1	Construction of 1st floor of the Double storied Women Hostel Building (G+1) and Construction of LIFT room for (G+3) storied College Building at Belda in the District of Paschim Medinipur.	56,85,032-00	1,13,701-00	2,505.00	Five (5) Months	Bonafide outside contractor

**e-NIT NO. 0001 OF 2017-18 OF BELDA COLLEGE (Affiliated to Vidyasagar University)**

**Date & Time of Schedule :-**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
1	NIT Publish Date	21.08.2017
2	Document Download Start Date	22.08.2017 at 11:00 Hours
3	Bid Submission Start Date (both Technical and Financial).	22.08.2017 at 11:00 Hours
4	Bid Submission End Date (both Technical and Financial).	12.09.2017 at 18:30 Hours
5	Date of opening of Technical Bid	15.09.2017 up to 11:30 Hours
6	Date of uploading the list of technically qualified bidder.	18.09.2017 at 11:00 Hours
7	Date of opening of Financial Bid	18.09.2017 at 11:30 Hours
8.	Date of uploading of Financial Evaluation	18.09.2017 at 15:00 Hours
9.	Submission of DD in original (for EMD) by personal i.e. hand delivery in case of L1 Bidder	Within 3 days from the date of intimation to the L1 Bidder.
10.	Completion period	5 (five) months
11.	Eligible criteria	<p>a) Tender papers may be downloaded from <a href="https://wbtenders.gov.in">https://wbtenders.gov.in</a> website by the bonafide outsider and resourceful contractors who successfully executed similar nature of project having Completion Certificate not less than 50% of Estimated amount in Government / Semi Government / Organization / Autonomous body.</p> <p>b) Tender should submit the scanned copies in the electronic format at proper place of the following documents :</p> <p>i) Valid Trade License of the Company.</p> <p>ii) PAN Card</p> <p>iii) Valid Acknowledgement of IT returns (for last 3 years).</p> <p>iv) Latest P.Tax Challan &amp; Payment Certificate.</p> <p>v) Latest VAT Clearance Certificate.</p> <p>vi) Copy of Provisional / GST Registration Certificate.</p> <p>vii) The Credential / Completion Certificate of Similar nature of work (Amount not less than 100% of Estimated Amount) shall be submitted for last 3(three) years [ 2014-15 to 2016-17] in Government / Semi Government / Organization / Autonomous body.</p> <p>viii) Batching &amp; Mixing Plant with automatic control : minimum capacity 15m<sup>3</sup> per hour.</p> <p>ix) Concrete Pump</p> <p>x) Machineries should be owned. No. lease agreement regarding hiring of machine will be entertained.</p>

The intending tenderer shall submit only one application as Annexure-I available with this NIT with copies of the following documents which will be verified with the original.

Authority reserves the right not to allow the agency to work/construct in the project under the following circumstances:

- a) Delay in delivery in completion of job in various phases.
- b) Performance in terms of quality of materials and workmanship.
- c) Litigation / court cases.
- d) Those who have satisfied all eligible criteria will be treated as L1 Bidder. The authority has the right to select who will be L1 bidder.

### General information to the Agencies:

1. Tender Application Fees **Rs. 2505/- (Rupees two thousand five hundred and five) only** pay through ECS/Direct Transfer into the UBI A/C No. 0191010323437, IFSC – UTB10BEL291, Belda Branch at the time of submission of e-Tender. (Enclose scan copy with Tender documents).
2. Tender Inviting Authority is ready to spent amount Rs. 56,85,032-00 for Construction of 1st floor of the Double storied Women Hostel Building (G+1) and Construction of LIFT room for (G+3) storied College Building at Belda in the District of Paschim Medinipur.
3. EMD/Bid security in form of DD/Bankers Cheque shall be made from any Nationalized Bank in favour of '**BELDA COLLEGE**' payable at Belda, Paschim Medinipur and submit the Scan copy of Original EMD. The L1 bidder shall submit the hard copy of EMD to the Tender Inviting Authority within three days after issuance of LOI. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be considered as an attempt to disturb the Tendering process and dealt with accordingly including black listing of the bidder.
4. If the applicant is an authorized signatory he should submit Registered Power of Attorney (in case of Partnership firm, Limited Company) document of authorization in his favour along with the application. In case of partnership firm, copies of the registered partnership deed are to be submitted with the tender documents. In case of Limited company, copies of memorandum are to be submitted with the tender documents.
5. Authority takes no responsibility for any delay / loss / non –receipt of tender document or any other letter sent by post or either way.
6. Authority reserves the right to reject or accept or split any or all tenders / bids without assigning any reasons whatsoever.

7. The successful tenderer shall comply with the provision of contract labour (Regulation & abolition) Act. 1970 other statutory relevant Act. such as Educational Cess etc. and subsequent amendment thereof.
8. Interested bidder are requested to visit the site and inspect the system, before quoting the rates by taking permission from the Tender Inviting Authority, Belda College, on any working days from 11.00 a.m. to 2.30 p.m.
9. Submission of tender will signify the acceptance of all terms and conditions of the contract as mentioned herewith.
10. Any request for extension of time for submission of tender will not accepted.
11. Agencies can contact with the authority for clarification with prior permission.
12. Agreements will be executed as per **WB Form No. 2911/II (Part)** uploaded with this NIT.
13. Schedule of Payment for the work:
  - a) Payment upto linton : 15% of the Project Amount [250 mm thick brick work 1:6 with R.C.C Column, linton, sunset, rod should be used Tata steel & Cement Ultra Tech premium/ACC Cement]  
[ 250 mm thick brick work 1:6 with R.C.C Column, linton, sunset, use Tata steel Rod & Ultra Tech premium cement/ACC Cement ]
  - b) Payment up to Roof 30% of Project Amount [250 mm thick brick work 1:6 with R.C.C Column, tie beam, main beam, roof slab, use Tata steel Rod & Ultra Tech premium cement/ACC Cement and must follow structural drawing]
  - c) Payment up to plaster/ flooring : 25% of Project Amount [plaster, vitrified tile fixing, should be used with Ultra Tech cement/ACC Cement]
  - d) Finishing part: 30% of Project Amount [Doors, windows, Frames are from Sal wood (Malaysia) & teak wood Pannel shutter & should use wall putty with proper finish by primer & colour including all Electrical fitting and fixing laying etc.
  - e) In all above steps the authority has right to deduct Income Tax and Sale Tax at specified rate applicable by the Govt. and 10% Retention money must be deducted as security deposit (Interest free) in every schedule of payment. The deposit money will be refunded as 30% after completion of one year, next 30% after completion of Second year and remaining 40% after completion of third year, if authority satisfied with the work which is done by the Tenderer. The L1 bidder should supply No. 1 Special Bricks, TATA Brand Rod, Ultratech Premium Cement/ACC Cement, Rampurhat / Pakur Chips and good coarse Sand. The authority should inspect and verify the above materials. After receiving confirmation against the materials the L1 will use the materials for construction work.

**The Financial Bid :**

- a) The rate quoted by the tenderer shall be inclusive of all elements of taxes include Income Taxes, Sale Taxes, Services Taxes, Cess etc. and duties, demands etc.
- b) All other charges like insurance charges, Freight, hire charges of machine, tools, etc. as would be required for completion of the work shall also be considered by the L1 Bidder in the rates quoted above or less or estimated amount. **No claim what so ever on this account will entertained.**
- c) **Escalation cost will not be allowed under any circumstances.**

The agencies shall carefully read the Tender Paper, terms and conditions as mentioned above shall have to be accepted by them.

College Authority reserves all the right to refuse permission to any applicant/Tenderer without assigning any reason whatsoever.

Principal  
Belda College  
Belda, Paschim Medinipur

### INSTRUCTION TO BIDDERS

Instruction /Guidelines for tenders for electronic submission of tenders online have been annexed for assisting the contractors to participate in e-tendering:

1. Registration of Contractor: Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system through logging on to <https://wbtenders.gov.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.
2. Digital Signature Certificate (DSC) : Each contractor is required to obtain a class – II or Class - III Digital Signature Certificate(DSC) for submission of tenders from the approved service provider of the national information's Centre(NIC) on payment of requisite amount. DSC is given as a USB e-Token.
3. Collection of Tender documents: The contractor can search and download NIT & Tender documents electronically from computer once he logs on to the website using the Digital Signature Certificate. This is the only mode of collection of Tender documents.
4. Submission of Tenders :
  - a) General process of submission : Tenders are to be submitted through online to the website stated in Cl-1 in two folders at a time for each work, one is Technical bid and other is Financial Bid before the prescribed date and time using the Digital Signature Certificates.
  - b) Technical Bid : Technical Bid contain scanned copies of the following further in two cover (folder)

#### A-1 . Statutory Cover Containing

- i) Demand Draft/Pay Order towards earnest money (EMD) as prescribed in the NIT.
- ii) NIT (Download the NIT and upload the same by digitally sign)
- iii) Annexure-I ( Scan copies of duly fill-up (including manual Signature of the contractor with seal and date) Declaration as per prescribed format and All other Forms.

N.B. : Bidder must download NIT & all other addendum, Corrigendum, etc. whatever documents uploaded by the department in the web and must go through carefully before quoting his rate.

**A-2. Non-Statutory/Technical documents cover containing –**

Sl. No.	Category Name	Sub-Category Description	Details
A.	Certificates	Certificates	i) Valid Trade License of the Company. ii) PAN Card iii) Valid Acknowledgement of IT returns (for last 3 years). iv) Latest P.Tax Challan & Payment Certificate. v) Latest VAT Clearance Certificate. vi) Copy of Provisional / GST Registration Certificate.
B.	Company Details	Company Details-1	i) Valid Trade License of the company ii) Partnership Deed iii) Society Registration iv) MoA/AoA etc. as applicable. v) Registered Power of Attorney (in case of Partnership firm, Limited Company)
C.	Financial Info	Work in Hand	List of works which are in hand/progress
D.	Credential	Credential-1	i) The Credential / Completion Certificate of Similar nature of work (Amount not less than 100% of Estimated Amount) shall be submitted for last 3(three) years [ 2014-15 to 2016-17] in Government / Semi Government / Organization / Autonomous body.
E.	Machinery	Machinery-1	i) Batching & Mixing Plant with automatic control : minimum capacity 15m <sup>3</sup> per hour. ii) Concrete Pump.

Note: Failure of submission of any of the above mentioned documents (as stated in A-1 and A-2) will render the tender liable to summarily rejected for both Statutory & Non-Statutory cover.

**c) Financial Bid:**

- i) The financial bid should contain the following documents in one cover (folder) i.e., Bill of Quantities (BOQ). The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & Digitally Signed by the contractor.

**5. Opening & Evaluation of Tender :**

**Opening of Technical Bid :**

- i) Technical bid will be opened by the College Authority along with the member of the tender committee, Belda College. Statutory Cover (Folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non-Statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed into readable formats) documents of the non statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified tenderers would be uploaded.

**Opening and evaluation of Financial Bid:**

- i) Financial bid of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically and bidders are requested to visit college website [www.beldacollege.org.in](http://www.beldacollege.org.in) regularly during the tender process.

**6. Penalty for suppression /distortion of facts :**

Submission of false document by tenderer is strictly prohibited

**DECLARATION**

- a) I / We hereby declare that I/We shall treat the tender documents; item specification and other records connected with the work as secret / confidential documents and shall not communicate the same or use the information in any matter prejudicial to the safety of the country.
- b) I/We hereby declare that I/We have gone through and understood the various terms and conditions/clauses of the contract documents/booklet of the Institute regarding details of the safety norms/regulations/procedure, etc to be followed at the work site and agree to abide by the same. I/We hereby intend to tender for the subject work.
- c) I/We hereby declare that the signature in all the pages of the tender documents is signed by me.

Signature of the contractor with seal and date

Full name of the contractor .....

Full Address .....

.....

Phone No. ....